2022/23 End of Production Year timeline

The 2022/23 Production Year spans from 1 April 2022 – 31 March 2023. As stated in the NZECS System Rules, all transactions associated with the 22/23 Production Year must be completed by the 30th of April 2023. For the successful closing of the Production Year in the Registry, a few important processes must be first completed.

With the understanding that some of the processes take time for System Users (Registrants and Participants) to complete and for the Certified Energy team to process, we have suggested the following fall of dates in this document. For requests that are received by these dates, we can guarantee that they will be processed in time for the successful completion of the transactions.

- 31st March 2023 5:00 pm NZT is the last day to register Registrant and Participant accounts, and request registration of Production Devices,
- 14th April 2023 5:00 pm NZT is the last day to submit Energy User registration requests, upload Energy User consumption data, and submit embedded generator production volumes,
- 27th April 2023 5:00 pm NZT is the last day to submit requests that will require NZECS admin support/review, and
- Between 28th of April till 30th of April 2023 11:59 pm NZT, the System User (Registrants/ Participants) can still perform issuance, transfer, and redemption in the Registry, however, we do not guarantee that the NZECS admin will provide any support.

In the event that requests are submitted after the recommended dates, we will do our best to accommodate the requests, but we cannot guarantee that they will be processed in time to complete the transactions for the 2022/23 Production Year. This will depend on the volume of requests we receive, and the level of support that the request requires in order to be successfully processed.

Figure 1: Key End of Year dates

System User	Task	31st March 2023	14th April 2023	27th April 2023	30th April 2023
Registrant	End of 2022/23 Production Year	■			
Registrant	Last day to submit signed UA	■	▨	▨	▨
Registrant	Last day to submit complete PD info capture form and documents	■			
Registrant	Last day to submit annual embedded generation volume	■	■	▨	▨
Registrant	Last day to submit NZ-ECs issuance or transfer requests	■	■	■	
Registrant	Deadline to issue and transfer NZ-ECs	■	■	■	■
Participant	End of 2022/23 Production Year	▣			
Participant	Last day to submit signed UA	▣	▨	▨	▨
Participant	Last day to submit Energy User requests	▣	▣		
Participant	Last day to submit actual consumption of EUs	▣	▣	▨	▨
Participant	Last day to submit transfer or redemption requests	▣	▣	▣	
Participant	Deadline to transfer or redeem NZ-ECs	▣	▣	▣	▣

Diagram Key
● Registrants
● Participants

* Requests that are submitted by the recommended last day, are guaranteed to be reviewed on time to facilitate the successful completion of any transaction. For requests that are submitted after the recommended last day, we will try our best to accommodate them wherever possible within reasonable capacity but we do not guarantee a successful outcome as expected by the System User.
** After the mentioned deadline, no activity can be performed by the System Users in the Registry.

Appendix A: Fall of dates - key dates for performance of end-of-year tasks

If you are a **Registrant**:

For PY 2022/23	Dates			
	31st March 2023 (11:59pm NZT) Final day of the 2022/23 Production Year	14th April 2023 (5:00pm NZT)	27th April 2023 (5:00pm NZT)	30th April 2023 (11:59pm NZT)
Tasks	Last day* to submit the final Registrant User Agreement for document execution	Last day for the Registrants to submit/upload embedded generation volumes of the registered Production Devices	Last day to submit issuance and transfer requests in the Registry	Deadline** for issuing or transferring NZ-ECs in the Registry
	Last day for Registrants to submit complete Production Device information capture form and supporting documents		Last day to submit any support request to the NZECS team	

Table 1: Key End of Year dates for Registrants

If you are a **Participant**:

PY 2022/23 Participant	Dates			
	31st March 2023 (11:59pm NZT) Final day of the 2022/23 Production Year	14th April 2023 (5:00pm NZT)	27th April 2023 (5:00pm NZT)	30th April 2023 (11:59pm NZT)
Tasks	Last day* to submit the final Participant User Agreement for document execution.	Last day for all Participants to submit complete Energy User registration requests.	Last day to submit redemption requests in the Registry.	Deadline** for transferring and redeeming NZ-ECs in the Registry
		Last day for the provision of actual consumption volumes for the registered Energy Users in the preferred NZECS format.	Last day to submit any support request to the NZECS team.	

Table 2: Key End of Year dates for Participants

The 2023/24 Production Year will open in the Registry in the first week of May 2023.

* Requests that are submitted by the recommended last day, are guaranteed to be reviewed on time to facilitate the successful completion of any transaction. For requests that are submitted after the recommended last day, we will try our best to accommodate them wherever possible within reasonable capacity but we do not guarantee a successful outcome as expected by the System User.

** After the mentioned deadline, no activity can be performed by the System Users in the Registry.