

BRAVETRACE USER GROUP - MINUTES

DATE: Thursday 29th August, 2024 13:30 - 14:30 NZT
LOCATION: Google Meet
CHAIRPERSON: **Shaun Goldsbury** | CEO
BRAVETRACE REPRESENTATIVE: **Tim Street** | GM Operations
SECRETARIAT: **Laura Ferrier** | Senior Market & Operations Specialist

ATTENDEES	Glenn Webley, Jonathan Gardiner, Nicola Brady, Reuben Gedye, Victor Fraga, Sam Stewart, Tim Middlehurst, Emily Laing
APOLOGIES	David Prentice, Peter Bloor, Amanda Edmands, Nathan Herbert, Nadiya Nair, Sarah McHardy, Tricia Tan, Adrien Mathys, Alison Lee, Holly Quaid, Mauro Negri, Murt Dhansura, Andrew Chilton

MEETING NOTES	
Terms of Reference (Tim Street)	<ul style="list-style-type: none"> Member feedback is sought on the principles (impact, robustness, participation) that should guide User Group advice on priorities and changes to the NZECS. Once finalised, the principles will be published on the BraveTrace website. To be added to the next agenda. Triggered by Member feedback during the nomination process, the User Group Terms of Reference have been amended to include an additional key function to the Chairperson's role: "ensure specific commercial arrangements including the price of NZ-ECs are never discussed". Tim S noted that at any time, if a Member has a concern or a proposed topic to be discussed by the User Group, to reach out to the BraveTrace Representative.
Administration (Laura Ferrier)	<ul style="list-style-type: none"> The meeting invite was initially created with the guestlist hidden. This will be updated to be viewable by guests. There were no objections from the attendees. All meeting materials will be added to the BraveTrace website, except meeting recordings. Noting minute notes will be anonymised for any Member comments. Meeting recordings will be shared with Members, and can be shared within their internal organisations, not externally. Materials to be shared by the Secretariat via email in a timely manner.
Registry V2 (Tim Street)	<ul style="list-style-type: none"> Development of Registry V2 is in progress. It will improve Speed, Reliability, and be more Modern (language, database, etc). V2 in terms of functionality initially won't be largely different to V1, but the new software stack will facilitate the ease of future enhancements and development.

<ul style="list-style-type: none"> Member feedback will be sought to aid in prioritising these future enhancements.
<p>Future product discussion (Emily Laing)</p> <ul style="list-style-type: none"> Information redacted.
<p>Future Topics (Tim Street)</p> <ul style="list-style-type: none"> A 'mini survey' will be sent to Members to assess the priority of the BraveTrace listed Topics, and for Members to suggest their own topics. A Member suggested a topic for all Registrants to be able to view their Production Device available generation volumes in the NZECS Registry. A Member suggested a topic for Participants to be able to track the generation date - if an energy user wants to match their demand, this is currently hard to achieve. Currently, there is no differentiation when you view a bundle of certificates. A Member noted a common Energy User question is what is the difference you are trying to achieve between NZ-ECs and other schemes (carbon offsets, PPAs, I-RECs). Shaun will create and share a couple of slides as part of his BraveTrace general presentation pack to help answer this. A Member noted the majority of demand from their Energy Users is driven to align with certain standards e.g. RE100, SBTi, CDP. Would be useful if Participants had better visibility/confidence of what standards each bundle of NZ-ECs they secure adhere to. A Member noted they have demand for something printable/frameable that Energy Users can use, e.g. put on their office wall. BraveTrace noted they have prepared something recently on request, and can produce this again on request for redemptions. This topic is included in the BraveTrace listed Topics. A Member suggested a list of statements Energy Users can or cannot claim when using NZ-ECs would be useful.

#	ACTION ITEM	OWNER	CREATED DATE	DUE DATE
1.	Add agenda item for feedback on the Terms of Reference principles that should guide advice and priorities of the User Group	Laura Ferrier	29/08/2024	28/11/2024
2.	Distribute a 'mini survey' to Members on Future Topics. Topics suggested by members at the meeting will be included.	Laura Ferrier	29/08/2024	6/11/2024
3.	Create and share a couple of slides to the User Group (as part of general BraveTrace presentation pack) to aid Participants (or others) to explain the difference NZ-ECs are trying to achieve as compared to other schemes e.g. carbon offsets, PPAs, IRECs	Shaun Goldsbury	29/08/2024	28/11/2024